

RESUME

Mrs. Archana Nitin Chavan

At Post – Koparde Haveli,

Tal- Karad, Dist – Satara

Pin- 415115

Mob. No. +919762473953

Email - chavanan2019@gmail.com

Personal Information:-

Name : Mrs. Archana Nitin Chavan
Date Of Birth : 13th Jan 1991
Nationality : Indian
Sex : Female
Marital Status : Married
Religion : Hindu– Maratha
Languages Known : Marathi, English, Hindi
Other Skills : Hardworking, Good Communication , Looking forward for good Opportunity.

Educational Qualification:-

Sr.No.	Course	Year Of Passing	Board / University	Percent Of Marks
1.	S.S.C	2006	Kolhapur Board	74.53%
2.	H.S.C	2008	Kolhapur Board	76.00%
3.	B.Com	2011	Shivaji University Kolhapur	70.00%
4.	B.Ed	2012	Shivaji University Kolhapur	66.50%
5.	M.Com	2014-16	Pune University	69.25%

Teaching Experience:-

Institution	Position Held	Nature of Appointment	Subject	Period Of Appointment
Venutai Chavan College, Karad.	Lecturer	C.H.B	Insurance, Management Principles & Applications	Since 17 th December, 2016

Specialization :- Business Administration
Computer Skill :- MS-CIT , Tally.ERP-9
Co-Operation Sector :- G.D.C & A (First Class)

Declaration :- I hereby declare that all above information is true and correct to the best of my knowledge.

Place : -

Date:-

**Yours Faithfully,
Mrs.Archana N. Chavan**